

## CALL FOR PROPOSALS

### CANADA FUND FOR LOCAL INITIATIVES (CFLI) BOSNIA AND HERZEGOVINA 2018

The Canada Fund for Local Initiatives (CFLI) supports small-scale but high-impact projects in developing countries, which align with the six action areas that guide the Government of Canada's international assistance. The program is directed at projects conceived and designed predominantly by local partners. Projects are selected and approved by the relevant Canadian Embassy or High Commission. The CFLI also serves to support positive bilateral relations between Canada, recipient countries and their respective civil societies by deepening contacts and supporting local endeavours. **This call for proposals applies only to projects located in Bosnia and Herzegovina**

#### Thematic Priorities

All projects must align with at least one of the following CFLI thematic priorities:

- **Gender equality and the empowerment of women and girls**  
*(Examples: addressing sexual and gender-based violence; increasing the effectiveness and sustainability of women's rights organizations and movements; supporting evidence-based policy-making, legal frameworks and program delivery for gender equality)*
- **Inclusive governance, including diversity, democracy, human rights and the rule of law**  
*(Examples: promoting and protecting human rights and fundamental freedoms; promoting democracy, citizen participation, rule of law and an equitable access to a functioning justice system, peaceful pluralism, respect for diversity, public services that work for everyone; enhancing accountability and transparency; strengthening civil society and increasing democratic political participation)*
- **Peace and security, with a focus on conflict prevention and building peace**  
*(Examples: improving multilateral management of peace and security challenges; supporting inclusive and gender-responsive violent conflict prevention, crisis response and sustainable peace; supporting gender-responsive security threat reduction and security system reform; promoting inter-ethnic post-conflict reconciliation)*

#### Organizations eligible to apply for CFLI Funding

Within the context of eligible countries, eligible recipients include:

- local non-governmental, community and not-for-profit organizations
- local academic institutions working on local projects
- international, intergovernmental, multilateral and regional institutions, organizations and agencies working on local development activities
- municipal, regional or national government institutions or agencies of the recipient country working on local projects

- Canadian non-governmental and not-for-profit organizations that are working on local development activities

The majority of CFLI funding is to be directed toward local civil society organizations (including non-governmental organizations) and other institutions working at the local level. Other entities, such as international, intergovernmental, multilateral and regional organizations can be eligible for funding, provided they are working with local partners and on local projects that are consistent with the objectives of the CFLI. Similarly, municipal, regional or national government institutions may receive funding, provided that their projects are essentially local in nature. The CFLI is always looking to fund innovative projects, which deliver measurable results.

### NEW! Gender-Based Analysis (GBA)

In 2017, Canada adopted a Feminist International Assistance Policy to advance gender equality and the empowerment of women and girls as the most effective way to reduce poverty and build a more inclusive, peaceful and prosperous world. In alignment with this policy, a Gender-Based Analysis will be a required element of the CFLI project application process. The purpose of this change is to enhance the gender equality outcomes of the CFLI Program.

A Gender-Based Analysis will require applicants to: a) consider how women, girls, men, and boys are affected differently by the problem their project is aiming to address, including to ensure the project does not cause harm, b) consult women and/or girls in the development of their project proposal, and c) ensure that those views inform the project design.

\*Consultations can include, but are not limited to: speaking to women and girls from the local community; speaking to women and other individuals who work for civil society organizations that have worked in the local community; speaking to female and male decision and change-makers, who have knowledge of the local community.

Preference will be given to projects that promote the equal participation and integration of both genders at all stages. Projects with a direct benefit to the circumstances of women and which enable women to gain project experience are also encouraged, as are projects promoting the protection of women's rights and/or which build capacity among local organizations and institutions to consider the views of women and/or girls, and adapt their projects to incorporate these perspectives.

Inadequate completion of a Gender-Based Analysis may affect the consideration of your proposal.

### NEW! Two Year Programming

Projects spanning two fiscal years (April 2018- March 2020) may be permitted depending on the project objectives and complexity of activities. Applicants interested in the possibility of submitting proposals that would cover more than one fiscal year should take into consideration that special rules apply – please contact the CFLI Coordinator (details below) for more information.

### Eligible Costs

The following costs are eligible within projects for CFLI funding:

- administrative and overhead costs specifically related to the project
- capital and/or operating expenditures related to the lease and/or purchase and/or building of infrastructure
- installation, maintenance, shipping and/or transportation costs, including fuel, computers and communication devices
- civic education costs
- conference and event expenditures
- hospitality costs, excluding alcoholic beverages
- training and capacity building expenditures
- costs of services received by recipients
- outreach, communication and information dissemination costs
- environmental assessment costs
- advocacy and lobbying related costs
- legal costs
- accounting costs
- medical costs
- publishing costs
- radio and television broadcast fees
- facilities and equipment rental charges
- research-related costs
- salary costs relating to the project
- security costs
- translation and interpretation fees
- travel expenses, using lowest fares possible but not exceeding full fare economy class (international travel expenses must receive prior approval from the CFLI Unit)
- lease or rental of vehicles
- vehicle and equipment operation, installation and/or maintenance
- website development and related costs
- miscellaneous expenses integral to the project

The following costs are NOT eligible for CFLI funding:

- nuclear technologies and facilities
- assistance to military or paramilitary organizations
- gifts
- luxury goods
- direct fiscal support to a government
- core funding or recurrent costs of an organization
- international travel (without prior approval from the CFLI Unit)
- revolving funds, (that is, funds used to advance loans to individuals, i.e. microfinance)
- expenses incurred prior to the signing of the CA, or after it expires

### **Project and Funding Limitations**

**The contribution from the CFLI is limited to a minimum of CAD \$15,000 (approx. BAM 19,000) and a maximum of CAD \$45,000 (approx. BAM 57,000). Project activities funded by the CFLI must start no earlier than July 16, 2018 or the signature of the Contribution Agreement (tbc) and be completed no later than February 16, 2019, unless the project is approved to cover two fiscal years.**

## Projects

Projects should be unique and not duplicate other projects currently being implemented. Projects may be considered that form one component of a larger project supported by another donor.

Approval may be given for more than one project for the same recipient within the same fiscal year or in successive fiscal years, so long as the projects are distinct. Project splitting or creating a number of smaller projects is to be avoided.

## Funds

Project funds are to be spent in Bosnia and Herzegovina and required materials and supplies are to be procured locally wherever possible. The program is not intended to finance study tours, provide core funding or recurrent organizational costs, or to benefit privately owned firms or enterprises.

CFLI is not to be used to fund Canadian experts, civil servants or private sector professionals to visit the host country for short-term work (seminars, technical cooperation, etc.). Feasibility studies are not eligible for CFLI funding. Funding for local participation in regional conferences or local training seminars is permitted, particularly if these are Canadian-sponsored.

Funds cannot be used to represent the recipient's contribution for the purpose of receiving funding from another group.

All funds must be used for the purposes intended.

## Sustainability

Preference will be given to projects with self-sustaining activities that continue after CFLI funding ends, as well as to projects which result in a genuine and concrete improvement in the circumstances or opportunities available to participants and others.

## **Submitting a project proposal**

**The Project Application for Funding Template is provided with this message. For additional information on the CFLI program, please contact [coordinator@canadafundbih.org](mailto:coordinator@canadafundbih.org)**

**Applications must be presented using the provided template and proposals must be submitted in either English or French.** The template must be completed fully and accompanied by all requested supporting documentation. Incomplete applications (i.e. applications which are not presented on the template provided, fail to fully address all points in the application form, and/or which are not accompanied by the relevant documentation) will NOT be taken into consideration.

**The deadline for applications within this Call for Proposals is June 7, 2018, midnight, CET.** Proposals received after this deadline will not be taken into consideration. Technical

factors which may prevent receipt of a proposal before the given deadline will NOT be taken into consideration. It is strongly recommended that applications be submitted well in advance.

**Project proposals must be submitted electronically to [coordinator@canadafundbih.org](mailto:coordinator@canadafundbih.org) with the subject line: ‘Application for Funding: (project title)’**

### **Project selection**

Proposals are reviewed by the Canada Fund for Local Initiatives Selection Committee, and successful applicants will be invited to sign a Contribution Agreement. The Agreement will specify the CFLI contribution in Canadian dollars (CAD); CFLI is not responsible for losses incurred by exchange rate fluctuation. The organisation must submit detailed financial and narrative reports to the Government of Canada at mid-point and project termination, and return any unused funds. Expenses incurred prior to the signing of the contribution agreement are NOT eligible for funding.

Project applications are kept on file at missions in accordance with Global Affairs Canada’s information management policies.

Due to the high volume of applications, only shortlisted candidates will be notified.