**Call for Projects 2018**

**The French Embassy in Bosnia and Herzegovina launchesa Call for Projects for NGOs and incubators.**

**Projects proposal are to be sentby email to the French Embassy by May 23rd 2018, 4.00 PM (deadline)**

The cooperation strategy of the French Embassy in Bosnia and Herzegovina is in line with the EUintegration framework perspective and with the framework of the approach developed during the Western Balkans Summit in Paris and Trieste. In this regards, the French Embassy implements actions mainly in supporting the structuration of the civil society in selected areas.

In this matter, the French Embassy in Bosnia and Herzegovina launches a Call for projects for civil society (NGO and incubator) following the followingpriorities:

* Support to good governance and the rule of law
* Support for vocational training of young people, especially in rural areas, and support to entrepreneurship
* Reinforcement of the citizen engagement and valorization of the skills acquired during experiences of volunteering (in particular in the EYOF 2019 framework)
* Support for sustainable development (development of the green economy, actions to fight against pollution and for the preservation of the environment).

Projects that include cross-cutting priorities are particularly welcome, but not imperative. Projects involving cooperation with one or more cities / municipalities / local authorities are also strongly encouraged. Projects should include attention to gender issues.Lastly, special attention will be paid to projects with a medium / long term impact.

Selected projects will besupported from 3000 up to 6000 KM, on a co-financing basis. The projects should be implemented on a maximum period of 12 months, and will be subject of an assessment.

**Timetable :**

|  |  |
| --- | --- |
| Launch of the call for projects | May09th 2018 |
| Deadline for receipt of applications | May 23rd2018 (deadline : 16.00) |
| Review of candidates by a jury | May 29th2018 |
| Signature period of the grant agreement | Between May30thandJune 5th 2018 |
| Estimated date of the payment of the grant | Mid-June 2018 |

**Applications:**

The project holders (NGO and Incubators) are invited to submit their proposal byMay 23rd 2018 (deadline: 16.00) by filling the form bellow, in French or in English, and sendingit byemail:[cecile.masseron@diplomatie.gouv.fr](mailto:cecile.masseron@diplomatie.gouv.fr)

For any additional information, projects holders are invited to contact Catherine Palpant, Attaché for Cooperation of the French Embassy(catherine.palpant@diplomatie.gouv.fr).

A confirmation of reception of your application will be sent to you within 24 hours and will attest to its proper consideration.

**Application Form**

(Incompleteforms or forms not sent by email will be rejected)

1. **General Information**

|  |  |
| --- | --- |
| Name of the NGO / incubator |  |
| Registration number |  |
| Addres |  |
| Name of the President / legal representative of the institution |  |
| Contact details : | *Mail address* :  *Phone :*  *Mobile Phone :* |
| Creation date of the association/incubator |  |
| Website |  |
| **Main Goals/ priorities of the NGO/incubator** |  |
| **Target beneficiaries** |  |
| **Main activities (7-8 lines maximum)** |  |
| **Main local and international partners (if any)** |  |

1. **Project presentation: general framework, aims, main actions, implementation and evaluation.**

|  |  |
| --- | --- |
| Title of the project |  |
| Aims/ general presentation (5 lines maximum) |  |
| Amount of the requested contribution |  |
| THEMATIC(S) of the call for projects concerned |  |
| Experience of the Project holder in the project area (example of completed actions) |  |
| Context of the project / needsanalysis |  |
| Name and function of the suggested Project Manager and contact details | *Name*  *Mail adress :*  *Phone* |
| Name of the English-speaking contact to facilitate monitoring of the project, function and contact details (telephone, email) | *Name :*  *Function:*  *E-mail:*  *Phone:* |
| Target beneficiaries (type and number) |  |
| **Project description and planned actions (10-20 lines)** |  |
| Name(s) of the partner(s) (if any), role. Is thepartnership already agreed or requested? |  |

**Calendar**

|  |  |
| --- | --- |
| Project duration |  |
| Tentativestarting date |  |
| Project Implementationschedule |  |

**Impact and evaluation**

|  |  |
| --- | --- |
| Expected results (short/middle/long term) |  |
| How the project is in line |  |
| Project evaluationmethodology |  |
| Communication strategy for project enhancing |  |

1. **Budget**

|  |  |
| --- | --- |
| Bank account number of the beneficiary of the grant |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Expenses (in KM) | | Incomes (in KM) | |
|  |  | Association’s income |  |
|  |  | Subsidy of the French Embassy |  |
|  |  | *« Possible co-funding»* |  |
| **Total Project costs (KM)** |  | **Total incomes (KM)** |  |

**Requested budget for the project (in KM):**

**Proportion of the requested budget on the total budget of the project (in %) :**

The amount granted by the French Embassy should support the following actions:

|  |  |
| --- | --- |
| Actions | Cost (in KM) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Sworn statement**

I, the undersigned, (name, last name) ………………………………………………………………………..

Legal representative of the structure ………………………………………………………………

* Certify that the structure is in conformity with the Bosnian law;
* Certify that information provided in this application are true and given in good faith.
* Apply for a grant of KM (Bosnian Marks) ;
* Specify that the subvention, if granted, shall be paid on the NGO / incubator bank account ;

Signed in \_\_\_\_\_\_\_\_\_\_\_\_\_ ,on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2018

Signature